

## ORDINANCE NO. 3897

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3893 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

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WHEREAS, previous actions taken by the City Council require Interfund Transfers and increases in appropriations; and

WHEREAS, state law requires an ordinance be adopted whenever money is transferred from one fund to another; and

WHEREAS, the City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2012 Budget; and

WHEREAS, the applications of funds have been identified;

THEREFORE,

THE CITY COUNCIL OF THE CITY OF EDMONDS, WASHINGTON, DO  
ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance No. 3893 adopting the final budget for the fiscal year 2012 is hereby amended to reflect the changes shown in Exhibits A, B, C, D, E and F hereto, which exhibits are incorporated herein by this reference.

Section 2. The City Council authorizes the Finance Director to close the Criminal Investigation Revolving Fund (004) and the Fire Donations Fund (131).

Section 3. Chapter 3.07 ECC, entitled "Criminal Investigation Contingency Fund," is hereby repealed.

Section 4. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

APPROVED:

  
MAYOR, DAVID O. EARLING

ATTEST/AUTHENTICATE:

  
CITY CLERK, SANDRA S. CHASE

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY:

BY   
JEFF TARADAY

FILED WITH THE CITY CLERK:	10-19-2012
PASSED BY THE CITY COUNCIL:	10-23-2012
PUBLISHED:	10-28-2012
EFFECTIVE DATE:	11-02-2012
ORDINANCE NO. 3897	

## SUMMARY OF ORDINANCE NO. 3897

of the City of Edmonds, Washington

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On the 23<sup>rd</sup> day of October, 2012, the City Council of the City of Edmonds passed Ordinance No. 3897. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3893 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

The full text of this Ordinance will be mailed upon request.

DATED this 24<sup>th</sup> day of October, 2012.

  
CITY CLERK, SANDRA S. CHASE

**EXHIBIT "A": Budget Amendments by Revenue (October 2012)**

FUND NO.	FUND DESCRIPTION	ORD. NO. 3861 11/22/2011	ORD. NO. 3882 4/27/2012	ORD. NO. 3886 5/25/2012	ORD. NO. 3891 7/27/2012	ORD. NO. 3893 8/31/2012	ORD. NO. Oct 2012	2012 Amended Budget
001	General Fund	\$33,006,588	\$ 7,930	\$ -	\$ 2,656	\$ -	\$ -	\$ 33,017,174
004	Criminal Investigations	-	-	-	-	-	-	-
006	Emergency/Financial Reserve	-	-	-	-	-	-	-
009	Leoff-Medical Ins. Reserve	600,550	-	-	-	-	-	600,550
010	Reserve Fund	2,200	-	-	-	-	-	2,200
011	Risk Management Reserve Fund	-	-	-	244,000	-	-	244,000
012	Contingency Reserve Fund	-	-	-	-	5,282,000	-	5,282,000
014	Historic Preservation Gift Fund	-	-	-	-	-	10,000	10,000
104	Drug Enforcement Fund	28,200	-	-	-	-	2,500	30,700
111	Street Fund	1,313,650	-	-	-	-	-	1,313,650
112	Combined Street Const/Improve	2,006,864	-	-	-	833,238	-	2,840,102
113	Multimodal Transportation Fd.	-	-	-	-	-	-	-
116	Building Maintenance	56,860	-	-	-	-	-	56,860
117	Municipal Arts Acquis. Fund	58,325	-	-	-	-	-	58,325
118	Memorial Street Tree	28	-	-	-	-	-	28
120	Hotel/Motel Tax Revenue Fund	69,200	-	-	(17,250)	-	-	51,950
121	Employee Parking Permit Fund	20,140	-	-	-	-	-	20,140
122	Youth Scholarship Fund	2,525	-	-	-	-	-	2,525
123	Tourism Promotional Fund/Arts	19,000	-	-	-	-	-	19,000
125	Park Acq/Improvement	590,850	77,000	103,000	-	-	-	770,850
126	Special Capital Fund	590,800	-	-	-	-	-	590,800
127	Gifts Catalog Fund	10,759	-	-	-	-	-	10,759
129	Special Projects Fund	313,004	169,000	-	-	-	-	482,004
130	Cemetery Maintenance/Improv	119,850	-	-	-	-	-	119,850
132	Parks Construction	1,185,000	104,414	-	-	-	-	1,289,414
136	Parks Trust Fund	177	-	-	-	-	-	177
137	Cemetery Maintenance Trust Fd	14,600	-	-	-	-	-	14,600
138	Sister City Commission	5,230	-	-	-	-	-	5,230
211	Lid Fund Control	46,700	-	-	-	-	-	46,700
213	Lid Guaranty Fund	46,725	105,000	-	-	-	-	151,725
234	Ltgo Bond Debt Service Fund	478,573	-	-	-	-	-	478,573
411	Combined Utility Operation	15,306,920	150,000	-	-	-	-	15,456,920
412	Combined Utility Const/Improve	7,888,400	-	-	-	-	-	7,888,400
414	Capital Improvements Reserve	1,126,377	457,012	-	-	-	-	1,583,389
511	Equipment Rental Fund	1,076,456	-	-	-	-	111,700	1,188,156
617	Firemen'S Pension Fund	94,423	-	-	-	-	-	94,423
631	Transportation Benefit District	600,000	-	-	-	-	-	600,000
	<b>Totals</b>	<b>\$66,678,974</b>	<b>\$1,070,356</b>	<b>\$ 103,000</b>	<b>\$ 229,406</b>	<b>\$ 6,115,238</b>	<b>\$124,200</b>	<b>\$ 74,321,174</b>

**EXHIBIT "B": Budget Amendments by Expenditure (October 2012)**

FUND NO.	FUND DESCRIPTION	ORD. NO. 3861 11/22/2011	ORD. NO. 3882 4/27/2012	ORD. NO. 3886 5/25/2012	ORD. NO. 3891 7/27/2012	ORD. NO. 3893 8/31/2012	ORD. NO. Oct 2012	2012 Amended Budget
001	General Fund	\$32,949,288	\$ 211,384	\$103,000	\$ 2,656	\$2,015,000	148,809	\$35,430,137
004	Criminal Investigations	-	-	-	-	-	2,500	2,500
006	Emergency/Financial Reserve	-	-	-	-	1,927,600	-	1,927,600
009	Leoff-Medical Ins. Reserve	619,811	-	-	-	-	-	619,811
010	Reserve Fund	-	-	-	-	1,339,400	-	1,339,400
011	Risk Management Reserve Fund	-	-	-	-	-	-	-
012	Contingency Reserve Fund	-	-	-	-	-	-	-
014	Historic Preservation Gift Fund	-	-	-	-	-	8,500	8,500
104	Drug Enforcement Fund	80,233	-	-	-	-	-	80,233
111	Street Fund	1,604,948	20,200	-	-	-	6,600	1,631,748
112	Combined Street Const/Improve	2,075,625	31,803	-	-	833,238	-	2,940,666
113	Multimodal Transportation Fd.	-	-	-	-	-	-	-
116	Building Maintenance	245,000	-	-	-	-	-	245,000
117	Municipal Arts Acquis. Fund	134,550	-	-	-	-	-	134,550
118	Memorial Street Tree	-	-	-	-	-	-	-
120	Hotel/Motel Tax Revenue Fund	73,750	-	-	(17,250)	-	-	56,500
121	Employee Parking Permit Fund	26,086	-	-	-	-	-	26,086
122	Youth Scholarship Fund	4,000	-	-	-	-	-	4,000
123	Tourism Promotional Fund/Arts	19,000	-	-	-	-	-	19,000
125	Park Acq/Improvement	875,000	77,000	103,000	-	-	-	1,055,000
126	Special Capital Fund	697,717	-	-	-	-	-	697,717
127	Gifts Catalog Fund	12,275	-	-	-	-	-	12,275
129	Special Projects Fund	313,000	170,500	-	-	-	-	483,500
130	Cemetery Maintenance/Improv	172,005	-	-	-	-	-	172,005
132	Parks Construction	1,187,000	210,000	-	(20,800)	-	-	1,376,200
136	Parks Trust Fund	-	6,930	-	-	-	-	6,930
137	Cemetery Maintenance Trust Fd	-	-	-	-	-	-	-
138	Sister City Commission	4,600	-	-	-	-	-	4,600
211	Lid Fund Control	46,500	105,000	-	-	-	-	151,500
213	Lid Guaranty Fund	-	-	-	244,000	-	-	244,000
234	Ltgo Bond Debt Service Fund	478,573	-	-	-	-	-	478,573
411	Combined Utility Operation	15,598,246	191,481	-	(419,326)	-	3,881	15,374,282
412	Combined Utility Const/Improve	10,465,068	482,611	-	40,000	312,000	-	11,299,679
414	Capital Improvements Reserve	1,126,376	457,012	-	(11,873)	-	-	1,571,515
511	Equipment Rental Fund	1,321,334	-	-	-	-	111,700	1,433,034
617	Firemen'S Pension Fund	123,515	-	-	-	-	-	123,515
631	Transportation Benefit District	600,000	-	-	-	-	-	600,000
	Totals	\$70,853,500	\$1,963,921	\$206,000	\$(182,593)	\$6,427,238	\$281,990	\$79,550,056

**EXHIBIT "C": Budget Amendments (October 2012)**

Department	BARS							Category	Debit	Credit	Description
General Fund	001	000	620	558	600	110	00	Salaries	685		Senior Planner
General Fund	001	000	620	558	600	110	00	Salaries		685	Salary Range
General Fund	001	000	620	558	600	230	00	Benefits	65		
General Fund	001	000	620	558	600	230	00	Benefits		65	
General Fund	001	000	310	514	230	110	00	Salaries	675		Accounting
General Fund	001	000	310	514	230	230	00	Benefits	65		Supervisor
General Fund	001	000	310	514	100	410	00	Professional Services		740	Position
General Fund	001	000	310	514	230	410	00	Professional Services	4,500		Chart of Accounts
General Fund	001	000	390	508	000	000	00	Ending Fund Balance		4,500	Update
General Fund	001	000	310	518	870	480	00	Repair and Maintenance	12,000		6th & Main-Move
General Fund	001	000	390	508	000	000	00	Ending Fund Balance		12,000	City/WSDOT fiber
General Fund	001	000	310	518	870	480	00	Repair and Maintenance	27,209		Fiber to City Park
General Fund	001	000	390	508	000	000	00	Ending Fund Balance		27,209	& Port of Edmonds
Equipment Rental	511	100	657	594	480	640	00	Equipment	111,700		Propane
Equipment Rental	511	100	000	397	001	000	00	Transfer		105,100	Conversion
Equipment Rental	511	100	000	397	111	000	00	Transfer		6,600	
General Fund	001	000	390	597	511	550	00	Transfer	105,100		
General Fund	001	000	390	508	000	000	00	Ending Fund Balance		105,100	
Street Fund	111	000	653	597	511	550	00	Transfer	6,600		
Street Fund	111	000	653	508	000	000	00	Ending Fund Balance		6,600	
Criminal Investigation	004	100	410	597	104	550	00	Transfer	2,000		Close 004 Fund
Criminal Investigation	004	200	410	597	104	550	00	Transfer	500		
Criminal Investigation	004	100	410	508	000	000	00	Ending Fund Balance		2,000	
Criminal Investigation	004	200	410	508	000	000	00	Ending Fund Balance		500	
Drug Enforcement	104	000	000	397	004	000	00	Transfer	2,500		
Drug Enforcement	104	000	410	508	000	000	00	Ending Fund Balance		2,500	
Utility Fund	411	000	652	592	300	830	00	Debt Interest	1,350		Correct July Debt
Utility Fund	411	000	654	592	300	830	00	Debt Interest	2,531		Entry Budget
Utility Fund	411	000	654	508	000	000	00	Ending Fund Balance		3,881	Amendment
Historic Preservation	014	000	620	557	200	410	00	Professional Services	1,000		Historic
Historic Preservation	014	000	620	557	200	440	00	Advertising	500		Preservation
Historic Preservation	014	000	620	557	200	490	00	Miscellaneous	7,000		Commission
Historic Preservation	014	000	000	367	110	000	00	Donations		10,000	
Historic Preservation	014	000	620	508	000	000	00	Ending Fund Balance	1,500		

**EXHIBIT "D": Budget Amendments (October 2012)**

<b>Fund Number</b>	<b>Change in Beginning Fund Balance</b>	<b>Revenue</b>	<b>Expense</b>	<b>Change in Ending Fund Balance</b>
001	-	-	148,809	(148,809)
004	-	-	2,500	(2,500)
014	-	10,000	8,500	1,500
104	-	2,500	-	2,500
111	-	-	6,600	(6,600)
411	-	-	3,881	(3,881)
511	-	111,700	111,700	-
<b>Total Change</b>	<b>-</b>	<b>124,200</b>	<b>281,990</b>	<b>(157,790)</b>

Above is a summary of the changes by fund:

**Fund Name and Title:**

General Fund 001

Criminal Investigation Fund 004

Historic Preservation Gift Fund

Drug Enforcement Fund 104

Street Fund 111

Utility Fund 411

Equipment Rental 511

**Budget Amendment Summary**

Chart of Account Update

6<sup>th</sup> & Main-Move City/WSDOT

Fiber to City Park & the Port of Edmonds

Propane Conversion

Close 004 Fund

Establish 2012 Budget Appropriations

Close 004 Fund

Propane Conversion

Correct July Debt Budget Amendment

Propane Conversion

**EXHIBIT "E": Budget Amendments (October 2012)**

<b>Prepared By:</b>	<u>Rob Chave</u>
<b>Department:</b>	<u>Development Services Department</u>
<b>Description on Budget Amendment Summary:</b>	<u>Add Senior Planner salary range</u>

**Budget Amendment Detailed Description:**

The current salary schedule in the 2012 budget does not include a salary range for "Senior Planner". One of our current Associate Planners (Kernen Lien) has the experience and knowledge required to be a Senior Planner, and is scheduled to move up from an Associate to a Senior Planner. The 2012 budget should be amended to add the position:

Senior Planner range: \$65,836 to \$88,227

One of the department's planners was on leave without pay during 2012, so there are savings sufficient to pay for Mr. Lien's promotion. This budget amendment will effect that change. This budget amendment will not result in any increase in expenditures.

**Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
001	General	Salaries	001.000.620.558.600.110.00	685
001	General	Salaries	001.000.620.558.600.110.00	(685)
001	General	Benefits	001.000.620.558.600.230.00	65
001	General	Benefits	001.000.620.558.600.230.00	(65)
Total Expenditure Increase (Decrease)				\$ -

**Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

**Ending Fund Balance Increase (Decrease)**

Fund	Fund Title		BARS Number	Amount
				-
Total Ending Fund Balance Increase (Decrease)				\$ -



**EXHIBIT "E": Budget Amendments (October 2012)**

**Prepared By:** Shawn Hunstock  
**Department:** Finance Department  
**Description on Budget Amendment Summary:** Accounting Supervisor Position

**Budget Amendment Detailed Description:**

The administration is recommending elimination of one of the two Accountant positions in Finance and replacing that with an Accounting Supervisor position. The Accounting Supervisor duties will be very much like the duties of the Accountant position that was added to the department with the 2012 budget. The new position also includes the responsibility of supervising two Utility Accounting Technician positions and two Accounting Technician positions within the department.

Staff, management and labor have suggested this is a good way to provide more direct, daily oversight and interaction with the four positions that will be supervised by the new Accounting Supervisor position.

**Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Salaries	001.000.310.514.230.110.00	675
001	General Fund	Benefits	001.000.310.514.230.230.00	65
001	General Fund	Professional Svcs	001.000.310.514.100.410.00	(740)
Total Expenditure Increase (Decrease)				\$ -

**Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

**Ending Fund Balance Increase (Decrease)**

Fund	Fund Title		BARS Number	Amount
Total Ending Fund Balance Increase (Decrease)				\$ -

**EXHIBIT "E": Budget Amendments (October 2012)**

**Prepared By:** Shawn Hunstock

**Department:** Finance Department

**Description on Budget Amendment Summary:** Chart of Accounts Update

**Budget Amendment Detailed Description:**

The State Auditor's Office is requiring all cities adopt many changes to their chart of accounts starting in 2013. This budget amendment would pay for the programming that would be necessary to make these changes in our EDEN accounting system.

This is a one-time only cost. The work will be completed by EDEN Financial Systems staff in November or early December.

**Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Professional Serv.	001.000.310.514.230.410.00	4,500
Total Expenditure Increase (Decrease)				\$ 4,500

**Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

**Ending Fund Balance Increase (Decrease)**

Fund	Fund Title		BARS Number	Amount
001	General Fund		001.000.390.508.000.000.00	(4,500)
Total Ending Fund Balance Increase (Decrease)				\$ (4,500)

**EXHIBIT "E": Budget Amendments (October 2012)**

**Prepared By:**

Carl Nelson

**Department:**

Information Services

**Description on Budget Amendment Summary:**

6th and Main - Move City/WSDOT Fiber.

**Budget Amendment Detailed Description:**

The City/WSDOT fiber passes through the corner of 6th and Main on poles that will be taken down, as part of the Main Street improvement project, and is required to be placed underground. WSDOT will be doing the splicing of the fiber and the City will be doing the undergrounding and run of additional fiber to accomodate the change in fiber path. The estimated expense for the City's portion is \$12,000. This expenditure was not part of the 2012 budget.

**Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Repair & Maint	001.000.310.518.870.480.00	\$ 12,000
Total Expenditure Increase (Decrease)				\$ 12,000

**Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

**Ending Fund Balance Increase (Decrease)**

Fund	Fund Title		BARS Number	Amount
001	General Fund		001.000.310.508.000.000.00	\$ (12,000)
Total Ending Fund Balance Increase (Decrease)				\$ (12,000)

**EXHIBIT "E": Budget Amendments (October 2012)**

**Prepared By:**

Carl Nelson

**Department:**

Information Services

**Description on Budget Amendment Summary:**

Fiber to City Park & to Port of Edmond

**Budget Amendment Detailed Description:**

The City wishes to extend fiber to the City Park facility so as to replace a T-1 it currently uses saving more than \$410/mo (\$4,920/year). The City also wishes to provide the Port of Edmonds Harbor Square facility fiber access.

WSDOT wishes to connect its toll booths on the northeast corner of Dayton and 104 to its fiber pairs in a vault on the north side of the City Public Safety building through the City's connection at the WWTP.

WSDOT has conduit that crosses under 104 and Dayton, as well goes up the east side of 104 past City Park. In exchange for the fiber cross connect, WSDOT will allow the City to use existing WSDOT conduit along edge of HiWay 104 and under 104 and Dayton.

The estimated cost to connect City Park and cross 104 and Dayton is \$27,209, for little over a 5 year payback and putting the City into position to provide service to harbor square.

**Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
001	General Fund	Repair & Maint	001.000.310.518.870.480.00	\$ 27,209
Total Expenditure Increase (Decrease)				\$ 27,209

**Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

**Ending Fund Balance Increase (Decrease)**

Fund	Fund Title		BARS Number	Amount
001	General Fund		001.000.390.508.000.000.00	\$ 27,209
Total Ending Fund Balance Increase (Decrease)				\$ 27,209

**EXHIBIT "E": Budget Amendments (October 2012)**

<b>Prepared By:</b>	<u>Dave Sitauer</u>
<b>Department:</b>	<u>Fleet Department</u>
<b>Description on Budget Amendment Summary:</b>	<u>Propane Conversion</u>

**Budget Amendment Detailed Description:**

The Fleet Division will be converting 16 police vehicles and one Street Division flatbed truck to a new cost-effective alternative propane fuel system. For the period of the five-year contract, Blue Star Gas Company has guaranteed a fuel purchase cost difference at least \$1.25 for the first two years and \$1.00 for the final three years below the official weekly Seattle Regular Unleaded rack price. Investment payback for each vehicle has been estimated to occur within the first 18-20 months.

**Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
511	Equipment Rental	Machinery & Equip	511.100.657.594.480.640.00	111,700
001	General Fund	Transfer	001.000.390.597.511.550.00	105,100
111	Street Fund	Transfer	111.000.653.597.511.550.00	6,600
Total Expenditure Increase (Decrease)				\$ 223,400

**Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
511	Equipment Rental	Transfer	511.100.000.397.001.000.00	(105,100)
511	Equipment Rental	Transfer	511.100.000.397.111.000.00	(6,600)
Total Revenue (Increase) Decrease				\$ (111,700)

**Ending Fund Balance Increase (Decrease)**

Fund	Fund Title		BARS Number	Amount
001	General Fund		001.000.390.508.000.000.00	(105,100)
111	Street Fund		111.000.653.508.000.000.00	(6,600)
Total Ending Fund Balance Increase (Decrease)				\$ (111,700)

**EXHIBIT "E": Budget Amendments (October 2012)**

<b>Prepared By:</b>	Shawn Hunstock
<b>Department:</b>	Finance Department
<b>Description on Budget Amendment Summary:</b>	Close 004 Fund

**Budget Amendment Detailed Description:**

Fund 004, the Criminal Investigations Fund, has not had activity for several years. Staff is proposing to close this fund and move the \$2,500 currently in that fund to the Drug Enforcement Fund 104. The money can be used as a revolving fund in the 104 fund for criminal investigations, as it was once used in the 004 fund. It is not necessary to continue to maintain these resources in a separate fund (004) though.

The Police Department is in agreement with moving this money into the Drug Enforcement Fund 104.

**Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
004	Criminal Investigations	Transfer	004.100.410.597.104.550.00	2,000
004	Criminal Investigations	Transfer	004.200.410.597.104.550.00	500
Total Expenditure Increase (Decrease)				\$ 2,500

**Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
104	Drug Enforcement		104.000.000.397.004.000.00	(2,500)
Total Revenue (Increase) Decrease				\$ (2,500)

**Ending Fund Balance Increase (Decrease)**

Fund	Fund Title		BARS Number	Amount
004	Criminal Investigations		004.100.410.508.000.000.00	(2,000)
004	Criminal Investigations		004.200.410.508.000.000.00	(500)
104	Drug Enforcement		104.000.410.508.000.000.00	2,500
Total Ending Fund Balance Increase (Decrease)				\$ -

**EXHIBIT "E": Budget Amendments (October 2012)**

**Prepared By:** Deb Sharp

**Department:** Finance Department

**Description on Budget Amendment Summary:** Correct July Debt Entry Budget Amendment

**Budget Amendment Detailed Description:**

When calculating the July Budget Amendment, the incorrect interest amount was used to reverse out the 2003 water/sewer revenue bond interest which caused a negative budget appropriation. This budget amendment brings the budget to zero for these two line items.

**Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
411	Utility Fund	Debt Interest	411.000.652.592.300.830.00	1,350
411	Utility Fund	Debt Interest	411.000.654.592.300.830.00	2,531
Total Expenditure Increase (Decrease)				\$ 3,881

**Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
Total Revenue (Increase) Decrease				\$ -

**Ending Fund Balance Increase (Decrease)**

Fund	Fund Title	BARS Number	Amount
411	Utility Fund	411.000.654.508.000.000.00	(3,881)
Total Ending Fund Balance Increase (Decrease)			\$ (3,881)

# EXHIBIT "E": Budget Amendments (October 2012)

**Prepared By:**

Rob Chave

**Department:**

Development Services

**Description on Budget Amendment Summary:**

Historic Preservation Commission

## **Budget Amendment Detailed Description:**

This amendment establishes budget authority for the newly created Historic Preservation Gift Fund. The fund will be used to deposit gifts, donations or other revenues specifically earmarked for the activities of the City's Historic Preservation Commission.

The general rule for the fund will be that no expenditures will be authorized or obligated without sufficient revenues already deposited in the fund. In other words, the fund will always show a positive balance in order to avoid any negative budgetary consequences for the City.

The budget shown below is for the balance of 2012. The revenues shown are from anticipated donations. Expenditures are for expected printing and distribution costs for the Commission's calendar project.

Professional Services are for calendar design/printing setup.

Advertising is for mailing and postage and promotional materials.

Miscellaneous is for calendar printing and distribution costs.

## **Expenditure Increase (Decrease)**

Fund #	Fund Title	Object	BARS Number	Amount
014	Historic Pres Gift Fund	Prof Svc	014.000.620.557.200.410.00	1,000
014	Historic Pres Gift Fund	Advertising	014.000.620.557.200.440.00	500
014	Historic Pres Gift Fund	Miscellaneous	014.000.620.557.200.490.00	7,000
Total Expenditure Increase (Decrease)				\$ 8,500

## **Revenue (Increase) Decrease**

Fund	Fund Title	Revenue Source	BARS Number	Amount
014	Historic Pres Gift Fund	Donations	014.000.000.367.110.000.00	10,000
Total Revenue (Increase) Decrease				\$ 10,000

## **Ending Fund Balance Increase (Decrease)**

Fund	Fund Title		BARS Number	Amount
014	Historic Pres Gift Fund		014.000.620.508.000.000.00	1,500
Total Ending Fund Balance Increase (Decrease)				\$ 1,500



**Appendix****Salary Range Table (Annual Salary) \***

<b>Elected Officials</b>	<b>Minimum</b>	<b>Maximum</b>
Council Member Position	\$7,200	\$14,400
Judge	74,043	74,043
Mayor	113,210	113,210

<b>Non-Represented</b>	<b>Minimum</b>	<b>Maximum</b>
Accounting Supervisor	\$69,128	\$92,638
Assistant Building Official	\$66,905	\$100,358
Assistant Police Chief	94,402	141,604
Associate Planner	57,740	86,610
Building Official	85,237	127,855
Capital Projects Manager	57,740	86,610
Chief Information Officer	76,071	114,107
City Clerk	85,237	127,855
City Engineer	94,402	141,604
Community Services Director	103,568	155,352
Court Administrator	76,071	114,107
Cultural Services Manager	66,905	100,358
Development Services Director (Acting)	13,000	13,000
Engineering Program Manager I	57,740	86,610
Executive Assistant-Confidential	48,574	72,861
Executive Assistant to the Mayor	57,740	86,610
Facilities Manager	66,905	100,358
Finance Director	103,568	155,352
Fleet Manager	66,905	100,358
Human Resources Analyst	54,154	72,500
Human Resources Manager	85,237	127,855
Parks And Recreation Director	103,568	155,352
Parks Maintenance Manager	66,905	100,358
Planning Manager	85,237	127,855
Police Chief	103,568	155,352
Public Works Director	103,568	155,352

EXHIBIT "F": Budget Amendments (October 2012)

**Salary Range Table (Annual Salary) \***

<b>Non-Represented (continued)</b>	<b>Minimum</b>	<b>Maximum</b>
Recreation Manager	66,905	100,358
Recycling Coordinator	48,574	72,861
Senior Planner	65,836	88,227
Senior Utilities Engineer	66,905	100,358
Stormwater Engineering Manager	76,071	114,107
Street/Storm Manager	76,071	114,107
Transportation Engineer	76,071	114,107
Wastewater Treatment Plant Manager	85,237	127,855
Wastewater Treatment Plant Supervisor	76,071	114,107
Water/Sewer Manager	76,071	114,107

<b>Police Non-Commissioned</b>	<b>Minimum</b>	<b>Maximum</b>
Animal Control Officer	\$46,740	\$57,948
Domestic Violence Coordinator	46,740	57,948
Part Time Administrative Assistant	39,144	48,552
Police Services Assistant	41,748	51,756
Property Officer/Evidence Technician	44,052	54,612
Senior Animal Control Officer	49,164	61,008

<b>Police Guild</b>	<b>Minimum</b>	<b>Maximum</b>
Corporal	\$77,652	\$79,656
Police Officer 1st Class	62,520	74,088
Police Officer 2nd Class	55,488	57,480
Sergeant	83,076	85,188

<b>Teamsters</b>	<b>Minimum</b>	<b>Maximum</b>
Building Maintenance Operator	\$51,624	\$62,784
Cemetery Sexton	54,204	65,940
Custodian	36,708	44,592
Electo-Mechanical Specialist	59,808	72,696
Lead Storm Water Worker	59,808	72,696
Lead Water Maintenance Worker	59,808	72,696
Maintenance Custodian	38,532	46,836

## EXHIBIT "F": Budget Amendments (October 2012)

**Salary Range Table (Annual Salary) \***

<b>Teamsters (continued)</b>	<b>Minimum</b>	<b>Maximum</b>
Maintenance Worker II	49,152	59,808
Nursery Person	49,152	59,808
Parks Maintenance Lead Worker	59,808	72,696
Parks Maintenance Mechanic	51,624	62,784
Parks Maintenance Worker II	49,152	59,808
Pretreatment	56,868	69,252
Senior Mechanic	54,204	65,940
Sewer Lead Worker	59,808	72,696
Sewer Maintenance Worker I	44,592	54,204
Sewer Maintenance Worker II	49,152	62,784
Storm Maintenance Worker I	42,432	51,624
Storm Maintenance Worker II	49,152	62,784
Street Lead Worker	59,808	72,696
Street Maintenance Worker I	42,432	51,624
Street Maintenance Worker II	49,152	59,808
Traffic Control Technician	51,624	62,784
Vehicle & Equipment Mechanic	51,624	62,784
Water Maintenance Worker II	49,152	62,784
Water Meter Reader	40,428	49,152
Water Quality Control Technician	54,204	65,940
WWTP Laboratory Technician	49,152	69,252
WWTP Lead Maintenance Mechanic	59,808	72,696
WWTP Lead Person	59,808	72,696
WWTP Instrument Tech/Plant Electrician	56,868	69,252
WWTP Maintenance Mechanic	51,624	62,784
WWTP Maintenance Worker I	44,592	54,204
WWTP Mechanic II	54,204	65,940
WWTP Operator	54,204	65,940

<b>SEIU</b>	<b>Minimum</b>	<b>Maximum</b>
Accountant	\$64,728	\$80,292
Accounting Assistant	42,900	53,196
Accounting Technician	47,964	59,484
Administrative Assistant	47,964	59,484

**EXHIBIT "F": Budget Amendments (October 2012)**

<b>SEIU (continued)</b>	<b>Minimum</b>	<b>Maximum</b>
Code Enforcement Officer	57,168	70,836
Court Clerk	40,296	49,956
Deputy City Clerk	47,964	59,484
Development Services Technician III	53,892	66,828
Engineering Technician II	53,892	66,828
Engineering Technician III	61,056	75,684
Environmental Education Coordinator	61,056	75,684
Executive Assistant	57,168	70,836
GIS Analyst	64,728	80,292
Gymnastics Instructor	16,002	19,824
Information Systems Specialist	61,056	75,684
Interpretive Specialist	16,002	19,824
Inventory Control Assistant	42,900	53,196
Network Support Technician	61,056	75,684
Parks & Recreation Office Supervisor	50,964	63,240
Permit Coordinator II	47,964	59,484
Plans Examiner	57,168	70,836
Preschool Director	32,004	39,648
Probation Officer	50,964	63,240
Recreation Coordinator	61,056	75,684
Senior Comb Building Inspector	64,728	80,292
Senior Office Assistant	40,296	49,956
Senior Office Assistant - Cultural Services	40,296	49,956
Stormwater Engineering Technician	53,892	66,828
Utility Accounting Technician	47,964	59,484

<b>Contract Positions</b>	<b>Minimum</b>	<b>Maximum</b>
Senior Executive Asst To City Council	\$27,665	\$27,665

\* Amounts shown do not include longevity, premium pay or special duty pay.

# Affidavit of Publication

STATE OF WASHINGTON,  
COUNTY OF SNOHOMISH }

S.S.

## SUMMARY OF ORDINANCE NO. 3897

of the City of Edmonds, Washington  
On the 23rd day of October, 2012, the City Council of the City of Edmonds passed Ordinance No. 3897. A summary of the content of said ordinance, consisting of the title, provides as follows:  
AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, AMENDING ORDINANCE NO. 3893 AS A RESULT OF UNANTICIPATED TRANSFERS AND EXPENDITURES OF VARIOUS FUNDS, AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

The full text of this Ordinance will be mailed upon request.  
DATED this 24th day of October, 2012.

CITY CLERK, SANDRA S. CHASE

Published: October 28, 2012.

The undersigned, being first duly sworn on oath deposes and says that she is Principal Clerk of THE HERALD, a daily newspaper printed and published in the City of Everett, County of Snohomish, and State of Washington; that said newspaper is a newspaper of general circulation in said County and State; that said newspaper has been approved as a legal newspaper by order of the Superior Court of Snohomish County and that the notice

Summary of Ordinance No. 3897

a printed copy of which is hereunto attached, was published in said newspaper proper and not in supplement form, in the regular and entire edition of said paper on the following days and times, namely:

October 28, 2012

and that said newspaper was regularly distributed to its subscribers during all of said period.

*Karen E. Ziemer*

Principal Clerk

Subscribed and sworn to before me this

29th

day of October, 2012

*Diana L. Hendrix*

Notary Public in and for the State of Washington, residing at Everett, Snohomish County.

